

# Accessing the Patient Portal

This is the email that you will receive from [reminders@eclinicalmail.com](mailto:reminders@eclinicalmail.com), you will see your username and password. Some email services block attachments (like your password) to see the blocked content click on "show content" After you have your username and password click on the "Patient Portal URL:" link

Attachments, pictures and links in this message have been blocked for your safety.  
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Dear Example

We have exciting news regarding your health care!

As we continue in our efforts to provide you, our patients, with the highest quality of care, we are constantly looking for methods of working together with you to ensure

To that end, we are proud to announce that our practice now offers you the opportunity to use the power of the web to track all aspects of your health care through Internet.

**Patient Portal URL:** <https://mycw18.eclinicalweb.com/portal1224/jsp/login.jsp>

**Username:** Example1234

**Password:** [REDACTED]

If you have issues viewing the password copy and paste the link <https://mycw18.eclinicalweb.com/portal1224/jsp/accessCred>

**\*This is the patient portal login screen, enter the username and password sent to you in your email**

The screenshot shows a Windows Internet Explorer browser window displaying the Patient Portal login page. The browser's address bar shows the URL: <https://mycw18.eclinicalweb.com/portal1224/jsp/login.jsp>. The page features the eClinicalWeb logo at the top left. Below the logo, there is a "Welcome to Patient Portal" section with a brief description of the portal's purpose and a list of services available to users. To the right of this section is a login form titled "Please Enter your Login Credentials" which includes fields for "Username" and "Password", a "SIGN IN" button, and a "Forgot Password?" link. The footer of the page contains copyright information: "Copyright © 2008 eClinicalWeb. All rights reserved. version 4.0" and links to "Terms Of Use" and "Privacy Policy". The Windows taskbar at the bottom shows the system tray with the date and time set to 3:24 PM on 10/12/2011.

**Welcome to Patient Portal**

HealthCare Support Portal facilitates better communication with your physician's office by providing convenient 24 x 7 access from the comfort and privacy of your own home or office.

Using your secure portal you will be able to:

- View your Personal Health Records.
- Review your lab results
- Request for appointments, see date and time of upcoming appointments.

**Please Enter your Login Credentials**

Username

Password

**SIGN IN**

[Forgot Password?](#)

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**\*As an extra security measure you will be asked to enter your Date of Birth and a Phone number that is listed in Boice Willis Clinic Records**

Patient Portal User Validation - Windows Internet Explorer

https://mycw18.eclinicalweb.com/portal1224/jsp/login.jsp

**eClinicalWeb**

Patient Portal user validation

**Welcome Example1234**  
As an added security measure, please answer any **one** of the questions below to authenticate yourself.  
By submitting this information you are confirming that you are the intended recipient of the access credentials and have not obtained the information in error.

**Date Of Birth**

**Phone number**  
Any telephone number(home, cell or work) available in practice records  
 Ext.

Done Internet | Protected Mode: On 100% 3:26 PM 10/12/2011

\*The next screen allows you to choose your own password and a security question just in case you forget your password

Password Recovery Help - Windows Internet Explorer

https://mycw18.eclinicalweb.com/portal1224/jsp/setPassword.jsp

**eClinicalWeb**

**Congratulations, you have authenticated yourself.**  
Please select your new password.  
Refer [Password Guidelines](#) to create secure passwords.

**User Name** Example1234

**New Password**

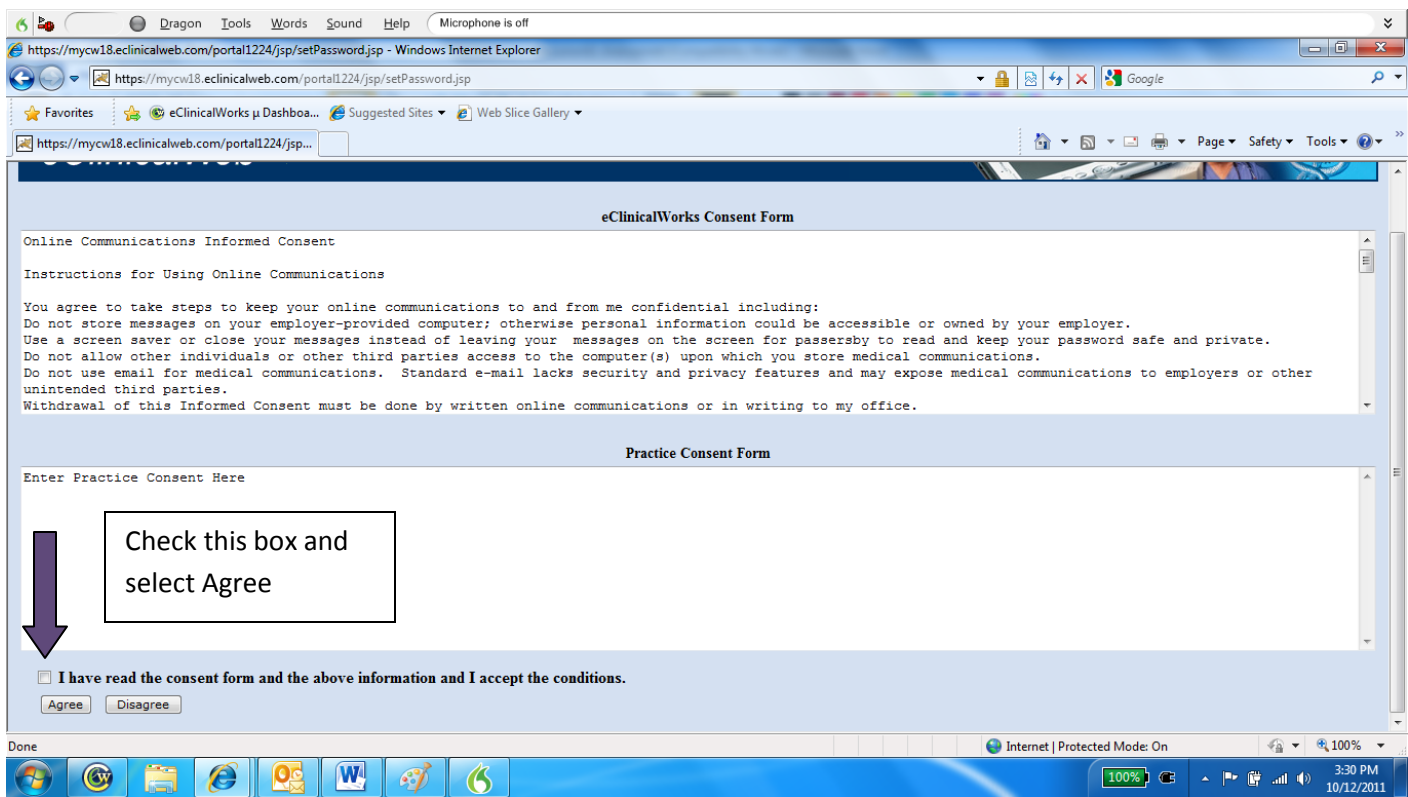
**Confirm New Password**

**Security Question**

**Answer**

3:26 PM 10/12/2011

\*After changing your password, you will be asked to read and agree to the conditions of the eClinicalWorks Consent form



After agreeing to the consent, you will be taken to your patient portal home screen. From here you can view

1. Published Labs and Diagnostic Reports
2. Referrals
3. Your PHR (Personal Health Record)
4. Your Visit Summaries
5. Appointment Information

To get back to the home screen at any time select Portal Home, to Sign out select Sign Out

The screenshot displays the Boice-Willis Clinic Patient Portal. The browser address bar shows the URL <https://mycw18.eclinicalweb.com/portal1224/jsp/index.jsp>. The page header includes the eClinicalWeb logo and navigation links: [Portal Home](#), [Help](#), [Our Doctors](#), and [Sign out](#). A purple arrow points to the [Portal Home](#) link. The main content area features a welcome message: "Welcome Example1234" and the Boice-Willis Clinic logo. Below the logo, it says "Boice-Willis Clinic, P.A. A Premier Multi-Specialty Practice". The main heading is "Welcome to the Boice-Willis Clinic Patient Portal!". The text below reads: "At Boice-Willis Clinic we are always looking for ways to better serve, communicate with, and involve you, our patient, in the management and improvement of your healthcare. We are pleased that you have chosen to participate in the Patient Portal - A convenient, secure, and private link between your physician's office and your home. Follow the instructions on your screen to access your personal documents. Please note that while we encourage you to use the Patient Portal for routine communication and information,". A sidebar on the left contains two sections: "Review" with links for "Lab / Diagnostic Reports", "Referrals", "PHR-Complete Report", "PHR-View", and "Visit Summary"; and "Appointments" with links for "New Appointment", "Current Appointment", and "Historical Appointments". A purple arrow points to the "Appointments" section. The Windows taskbar at the bottom shows the system tray with the time 3:31 PM and date 10/12/2011.

**\*On Future logins to patient portal remember to use the password that you selected for yourself**

**\*After 5 failed login attempts your account will be "locked out", for password resets please contact Boice-Willis Clinic**